

Class Attendance

Philosophy of Class Attendance. Learning is promoted through engagement and involvement in class instruction and discussion, and students contribute to the learning process of other students. Class attendance demonstrates good stewardship among students by ensuring that they receive the full benefit of the investment of their time and resources. It promotes the development of personal discipline and responsibility, and enables OHCC to fulfill its mission of preparing servants for God's Kingdom work.

Principles for Class Attendance.

- OHCC recognizes that students have responsibilities and needs that sometimes compete and conflict with class attendance
- Students may miss class for mitigating circumstances such as serious physical or mental health illness, hospitalization, death in the family, or other serious and legitimate situations.
- Students are excused for college-related absences such as intercollegiate athletics, class field trips, and outreach trips on behalf of the college. Any work missed for college-related absences may be made up in cooperation with course instructors.
- The responsibility for attending class rests with the student. An absence does not excuse the student from required course work. Faculty are under no obligation to provide class material for absences that are not college-related or due to mitigating circumstances.
- A student may appeal his or her excessive absences, first to the instructor and then to the Dean of Education. The appeal must be written and include documentation supporting the reasons for the excessive absences.

Parameters for Class Attendance.

- A student who misses more than 25% of class meetings fails the course except under provisions of the "Extended Departure" policy (p. 29 in OHCC catalog). Individual faculty may opt for tighter attendance policies.
- Any student missing more than eight (4 credits), six (3 credits), or four (2 credits) consecutive class hours in the first three weeks of the class will be automatically dropped from the class if the student does not fall within the "Extended Departure" policy.